

Deerfield Historical Commission

Nov. 4, 2013 Minutes

Chairman: John Nove
Clerk: Jane Trigère

Representative to the Community Preservation Committee: Ken Schoen
Cemetery Restoration sub-committee head: Jane Trigère
Historic Resources Inventory sub-committee acting head: Ken Schoen
Liaison to Old Grammar School project: Henrietta Kocot
Keeper of the Books: Bud Driver

Current Term Dates

David (Bud) Driver	7/1/13 – 6/30/16	John Nove	7/1/12 – 6/30/14
Betty Hollingsworth	7/1/12 – 6/30/14	Kenneth Schoen	7/1/12 – 6/30/15
Henrietta Kocot	7/1/13 – 6/30/16	Jane Trigère	7/1/12 – 6/30/15

Present:

Bud Driver, Betty Hollingsworth, Henrietta Kocot, John Nove, Ken Schoen, Jane Trigère

Agenda

Clerk's Report: Review October 7th, 2013 minutes (JT)

Keeper of the Books. Report: DHC budget update (BD)

CPA Projects budget update (KS)

Old Business

- Updates on the 3 CPA-funded projects (JT, KS/BH, HC)
- Donation policy/donor form (KS?)
- Progress on Town Hall map inventory ? (BD)
- Update on DHC website development (JT)
- Update on the Archaeology Accountability Policy (JN, BD)

New Business

- Report on the MHC Conference (JT, KS)
- H.744 (JN)
- (no correspondence requiring attention was received during the past month)
- Unforeseen matters arising

The meeting was called to order at 5:35 by John.

Minutes: Ken moved to accept the Minutes of Oct 7, 2013 as amended;
Henrietta seconded; accepted unanimously.

Keeper of Books report: Discussion on how we handle bills, vouchers, etc. Bill schedule will be filled out for each expenditure.(KS: bill reimbursements for the MHC conference) and cost of copying Betty's oral history videos reimbursed \$40 Ken who paid Noah Korff. Henrietta made motion to approve; 2nd by Betty; voted 6-0. Agreed unanimously.

CPA Projects budget update (KS) tabled for next month.

OLD BUSINESS:

1. Updates on the 3 CPA-funded projects (JT, KS/BH, HC)

a. new Cemetery RFP

Jane reviewed the possible scenarios (one was to divide the project into 2 or leave as is). Tamara has no special approval from Mass Hist Comm. that would expedite matters so Jane asked to be able to resolve this with Wendy the Interim Town Admin. Ken made a motion to let JT handle this with Wendy; 2nd by Betty. Agreed unanimously.

Kai sent his corrections and his invoice will be paid.

Minutes

Bud brought up long range continued care. We said we will make those plans when we have gone through the first stage repairs on all cemeteries. He suggested the town hire someone for ongoing care. Jane said that Kai had been educating the DPW staff and that the care of cemeteries belongs to the DPW in Deerfield. This individual would need special training paid for by the town. A question arose: Who makes decision to "replace" or sheath old stones? No answer.

- b. Old Grammar School. Wendy said that she has asked Greg Farmer to do the job. Mold, paint and asbestos tile abatement. Assessment starts in next 2 weeks.

- c. Inventory project. KS. Marilyn's report reviewed.

Note from Marilyn asks where is the wrought iron cross on Lathrop Stone? No one knows. Marilyn wants to borrow Betty's DVDs. OK? Harold Wrisley was the camera man, Betty the interviewer. Marilyn has put together a binder with all their work to get seniors to talk and remember. Ken will bring the copy from the Senior Center for the commission to see.

Betty remembers interviews from about 20 yrs ago: George Bell, Betty Hollingsworth, and others. Where are they? Henrietta will ask Jerry Bell.

Marilyn presentation at Senior Center was very successful. She got a list of people who are ready to be interviewed. Ken will pursue this.

2. Donation policy/donor form (KS?) Brought copies from the JHSWM. Reviewed. John will produce a draft to show PVMA. (Tim Neumann and David Bosse) Objects are the issue... How and where do we store these gifts? The commission shall be the clearing house for gifts. Rewrite the donor form for the DHC for next meeting.

3. Progress on Town Hall map inventory? (BD) tabled

4. Update on DHC website development (JT) Olson is too busy; find a student to pay. Table discussion. Betty's interviews can be shown on FCAT

5. Update on the Archaeology Accountability Policy (JN, BD)

John talked with Wendy. She wants the policy be rewritten in appropriate language

Bud showed his first draft of a sensitivity map for Deerfield. He had a color-coded map just for old Deerfield. He will now enlarge the exercise for the entire town.

Archeologist Richard Gramly sent John a support letter for our Archeology policy. Letter partly read at meeting. Will be part of minutes. Add CV from online.

NEW BUSINESS

1. Report on the MHC Conference (JT, KS) partial report but more at next meeting.
2. H.744 (JN) John distributed a copy of the House Bill 744 proposal for further discussion.
3. Technical Reports from Elizabeth Chilton & Siobhan Hart for the Area D & C sites. (from chair via clerk?) Ken moved to request ; Jane 2nd; 6-0

Minutes

John will write a request for the reports.

The next regular meeting will be Monday, December 2, 2013 at Town Hall at 5:30 pm.
Bud moved to adjourn the meeting at 7:12; Ken seconded ; Voted 6-0.

John closed the meeting at 7:10pm

Respectfully submitted by Jane Trigère, clerk